




MEMORANDUM

DATE: October 13, 2015

TO: Robert Baldwin, City Manager

FROM: Marc LaFerrier, AICP, Director of Community Development 

SUBJECT: **Resolution to approve an outstanding invoice to AMC Surveillance**

The Community Development Department is requesting approval to pay past due invoices to AMC Surveillance in the amount of \$2,300 for security camera installation located in and around the Community Development Department.

Community Development cannot pay outstanding invoices because these payments combined with charges from other City Departments will exceed the City Manager's \$25,000.00 vendor threshold. Funding is available and will be paid from account #107-15-02-524-51-10.

RECOMMENDATION

Approve the proposed resolution to increase pay out standing invoices and increase City Managers' \$25,000.00 vendor threshold.